

20 December 2017

Committee	Executive
Date	Wednesday, 3 January 2018
Time of Meeting	2:00 pm
Venue	Committee Room 1

ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND



**for Sara J Freckleton
Borough Solicitor**

Agenda

1. ANNOUNCEMENTS

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive apologies for absence and advise of any substitutions.



Item	Page(s)
3. DECLARATIONS OF INTEREST	
<p>Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.</p>	
4. MINUTES	1 - 9
<p>To approve the Minutes of the meeting held on 22 November 2017.</p>	
5. ITEMS FROM MEMBERS OF THE PUBLIC	
<p>To receive any questions, deputations or petitions submitted under Rule of Procedure 12.</p> <p><i>(The deadline for public participation submissions for this meeting is 22 December 2017)</i></p>	
6. EXECUTIVE COMMITTEE FORWARD PLAN	10 - 12
<p>To consider the Committee's Forward Plan.</p>	
7. PERFORMANCE MANAGEMENT REPORT - QUARTER TWO 2017/18	13 - 50
<p>To receive and respond to the findings of the Overview and Scrutiny Committee's review of the quarter two performance management information.</p>	
8. HOUSING STRATEGY MONITORING REPORT	51 - 75
<p>To consider the achievements made to date in respect of the outcomes identified in the Housing Strategy Action Plan.</p>	
9. TWYNING NEIGHBOURHOOD PLAN REFERENDUM	76 - 200
<p>To consider the Twynning Neighbourhood Development Plan, and agree whether, when modified according to the Examiners recommended amendments, it can progress to community referendum.</p>	
10. BUSINESS RATES UPDATE	201 - 210
<p>To consider an update on the implementation of the spring budget 2017 business rates changes and further changes announced in the autumn budget.</p>	
11. COUNCIL TAX REDUCTION SCHEME 2018-19	211 - 214
<p>To consider the Council Tax Reduction Scheme 2018-19 and make a recommendation to Council for adoption.</p>	

12. SEPARATE BUSINESS

The Chairman will move the adoption of the following resolution:

That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

13. SEPARATE MINUTES

215 - 218

To approve the separate Minutes of the meeting of the Committee held on 22 November 2017.

DATE OF NEXT MEETING**WEDNESDAY, 31 JANUARY 2018****COUNCILLORS CONSTITUTING COMMITTEE**

Councillors: K J Berry, R A Bird (Vice-Chair), G F Blackwell, M Dean, R Furolo, J Greening, E J MacTiernan, J R Mason and D J Waters (Chair)

Substitution Arrangements

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

Recording of Meetings

Please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chairman will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.